

**INSTRUCTIONS FOR PAPER FILING YOUR STATE OF
 NORTH CAROLINA TAX RETURN**

NOTE: *this only applies to married nonresident aliens. Unless you have been otherwise instructed by your reviewer, if you are not a married nonresident alien, DO NOT mail in your tax return. It will be e-filed.*

1. Print your state of North Carolina tax return. Generally, this is the last three or four pages of the pdf file you received from your reviewer. It will begin with a page having the following heading.

D-400 (77) 8-23-21 < Staple All Pages of Your Return and W-2s Here	2021 Individual Income Tax Return North Carolina Department of Revenue <input type="checkbox"/> Amended Return	DOR Use Only
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2. Sign at the bottom of the second page:

Sign Return Below	<input type="checkbox"/> Refund Due	<input type="checkbox"/> Payment Due
<small>I declare and certify that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete.</small>		<input type="checkbox"/> Check here if you authorize the North Carolina Department of Revenue to discuss this return and attachments with the paid preparer below.
_____ Your Signature	_____ Date	Spouse's Signature: (If filing joint return, both must sign.) _____ _____ Date
_____ Contact Phone No. (Include area code)		

- Staple your return and copies of each W-2 and 1042-S form, as applicable, in the top left-hand corner of the return.
 - If your return includes a payment voucher as the last page, and you did not elect to have your payment made as a direct debit as part of your tax return, follow the instructions on the voucher for making payment. Make all checks payable to “NC Department of Revenue.”
3. Mailing your return.

If you are **not making a payment** (meaning you are either getting a refund or are not mailing in your payment), mail these pages to:

North Carolina Department of Revenue
 PO Box R
 Raleigh, NC 27634-0001

If you are **enclosing payment** with your return, mail the return with your payment to:

North Carolina Department of Revenue
 PO Box 25000
 Raleigh, NC 27640-0640